

# RESUME

## DEEPAK RAJAGOPAL N

1/115,Bharathidasan St,  
MGR Nagar,Naduveerapattu,  
Kanchipuram - 600069.  
Phone : 9944227590  
E Mail Id : deepakrajagoapal10@gmail.com



---

### OBJECTIVE:

- ❖ To utilize every opportunity to learn & improve in order to add value to the organization thereby attaining my career growth.
- ❖ Enhance my knowledge & skills & to become an eminent professional

### SYSTEM KNOWLEDGE

- ❖ Basic system knowledge & net browsing
- ❖ MS Office and Basics of Tally

### ACADEMIC CREDENTIALS

COURSE	NAME OF THE INSTITUTION	UNIVERSITY/BOARD	% OF MARKS	YEARS OF PASSING
X	BALAMANDHIRAM HR,SEC,SCHOOL	STATE BOARD	70%	2011
XII	BALAMANDHIRAM HR,SEC,SCHOOL	STATE BOARD	73%	2013
B.COM(CA)	M.S.S WAKF BOARD COLLEGE	MADURAI KAMARAJ UNIVERSITY	70%	2016

## **WORK EXPERIENCE**

### **Previous Working in:**

ORGANIZATION - One Point One Solutions Private Limited.

INDUSTRY - BUSINESS PROCESS OUTSOURCING

DESIGNATION - Senior Customer Response Executive

LOCATION - Chennai

TENURE - Jun'21 to Feb'23

## **CERTIFICATION**

Certified Debt Recovery Agent (DRA)

### **Roles & Responsibilities**

- Acted as Senior Resource and drive team members to perform their tasks within their stipulated time.
- Knowledge in Credit Cards Recovery collections, customer tracing and customer management.
- Follows procedures and agreed targets/goals comfortable in adapting to transformation within the respective business unit.
- Ability to work under stress environment by having good time management skill.
- Ability to handle queries through calls and Email follow-ups.

**PERSONAL DETAILS:**

Name : Deepak Rajagopal N  
Date of Birth : 05.07.1996  
Father's Name : R. Nagarajan  
Gender : Male  
Marital Status : Single  
Nativity : Tamil Nadu  
Nationality : India  
Language Known : Tamil & English  
Permanent Address : 2/33,Middle St, Keel Nachikulam  
Vadipatti, Madurai – 625 205

**DECLARATION:**

I hereby declare that the above details are true to best of my knowledge and belief.

Place: Chennai

Signature

Date: 06/02/2023

**(DEEPAK RAJAGOPAL N)**